

Planning & Environmental Consultant

Office Location: Irvine, Ayrshire

Hours: Full-Time

Reports to: Senior Development Consultant

Salary: Dependent on experience

Job Description

Due to the continued growth and success of Cogeo Planning and Environmental Services, we are looking to expand our team with an individual who shares our Core Values. At Cogeo we undertake assessments for a variety of developments throughout the UK, offering our planning and environmental expertise to a range of industries. As a collaborative team, we thrive on the variety of challenges that come our way, working together to provide solutions for our clients.

Cogeo are seeking a suitable individual with experience or qualifications in Planning and/or Environmental assessments. Due to present and anticipated workload, the role will involve a hands-on approach to help deliver projects on time and at the highest standard.

About Cogeo

At Cogeo we undertake assessments for a variety of developments throughout the UK, offering our planning and environmental expertise to a range of industries. As a collaborative team, we thrive on the variety of challenges that come our way, working together to provide solutions for our clients.

Our Core Values

Collaboration – Working closely together in support of each other to make each project a success

Communication – Being open, honest and accurate in our feedback and discussions to make sure we are always improving our skills, understanding and quality

Clarity – Being clear and concise in our reporting and communication with colleagues, consultees and clients

The Role

The role will involve working on a range of projects involving environmental assessments and planning applications. This is a client-orientated role working as part of the team to deliver services to the highest standard.

You will be expected to produce high-quality reports, taking responsibility for the progression and outcome of projects. You will be an organised individual, effectively managing and being involved in a number of projects at different stages of their life cycles. You will be communicating with clients, councils and other organisations on a daily basis and will maintain a professional, approachable manner throughout. Regular contact with subcontractors will be necessary to ensure the steady progression of projects to a deadline. You will also be charged with contacting prospective clients following the issuing of fee proposals/quotations.

Although generally an office-based or home-working role, site visits will be required as part of the position.

The positions offers:

- Competitive salary
- Company pension
- Professional Development opportunities
- Excellent variety of projects and workload
- Flexible working options
- A fast-paced and supportive work environment
- 28 days annual leave with loyalty bonuses

The Person

- Excellent communication skills - Customer contact is vital. Every client is as valuable as the next and we strongly believe in keeping each client up to date on the progress of their project on a regular basis
- Strong report writing skills
- Computer literate and familiar with Microsoft Office package
- Interested in development and the processes involved
- Able to work autonomously and as part of a team

Essential Criteria

- Relevant degree or post-graduate qualification
- Project experience; report writing, presentation, administration
- Attention to detail and good organisational skills
- Excellent communication skills

Desirable Criteria

- Experience of ensuring compliance with planning policy, environmental legislation and best practice guidance.
- GIS/AutoCAD/Photoshop skills
- RTPI/IEEMA Membership

How to apply

Send a copy of your CV and covering letter to enquiries@cogeo.co.uk

Your covering letter should detail your interest in the role and how you adhere to our Core Values. Applications received without a covering letter will not be considered.

Job reference IRV-011